



Dear Councillor,

You are summonsed to attend the next meeting of the Parish Council to be held on

**Monday, 17th November 2025 at
7.05pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.

The meeting will be recorded for minute-taking purposes, and any recording will be deleted after the minutes have been ratified. They are not for public circulation.

10th November 2025

Maureen Collins
Clerk and RFO to Crowhurst Parish Council

1.	PUBLIC QUESTIONS The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	APOLOGIES FOR ABSENCE To receive and accept any apologies for absence.
3.	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	MINUTES OF PREVIOUS MEETING: To approve and sign the minutes of the ordinary meeting of Crowhurst Parish Council held on 20 th October 2025
5.	MATTERS ARISING NOT COVERED IN THIS AGENDA: To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (Appendix 1).
6.	REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS: i. District Councillor Nicola McLaren ii. County Councillor Kathryn Field Resolve: To note the district & county councillor reports.
7.	TOWN & COUNTRY PLANNING 1)To consider the following planning application and provide comments to Rother District Council: RR/2025/1823/PNA Hye House Farm, Royal Oak Lane, Crowhurst <i>Proposal: Application to determine if prior approval is required for the change of use of an agricultural building to form 2 x three-bedroom residential dwelling houses (use class C3) and associated operational development).</i> Comments by 25 th November 2025.

8.	FINANCIAL MATTERS: - i.The financial report to 31st October 2025 is attached (App 2), together with a summary report of receipts & payments for the month of October. - ii.Payments report for November 2025 is attached (App 3) for consideration. - iii.The bank reconciliation to 31st October (App 4) is attached for approval together with a copy of the supporting bank statement for October. - iv.To discuss the Annual Renewal of insurance policy (£1,385.91 incl VAT) - v.To discuss the payment of £7.00 for a title plan of the Plough Inn from The Land Registry. - vi.To note the payment to the locum clerk, Joey Daeva of £86.85. Resolve: i. To note the financial report for October 2025. ii. To approve the payments for November 2025. iii. To agree the Bank Reconciliations to 31st October 2025. iv. To approve the payment of £1385.91. v. To approve the payment of £7.00. - vi.To approve the payment to the locum clerk.
9.	RECREATION GROUND: - i.To receive an update from councillors on their monthly playground/defibrillator inspection and other matters relating to the playground. - ii.To consider the inspection reports received from Nicola Stell, and to provide a response to her enquiries regarding the builder's bag of sand/soil and the pile of road planings. - iii.To discuss the Annual Playground Inspection Report and note the cost of the inspection (£222 incl VAT). - iv.To discuss the purchase of replacement swing base(s) and chains. - v.To discuss the purchase of a replacement barrier gate. Resolve: - i.To note any comments from the Recreation Ground inspection. - ii.To note any decisions made regarding the inspection report/enquiries raised. - iii.To note the cost of the inspection and any decisions made following on from the report. - iv.To note the decision regarding the purchase of replacement swing bases and chains. - v.To note the decision regarding the purchase of a replacement barrier gate.
10.	PARISH COUNCIL REVIEW TO SET PRIORITIES To set a date for the review and to discuss the brief for the Facilitator – Trevor Lego.
11.	URBAN GRASS CUTTING OPTIONS To note the decision regarding the grass cutting options for 2026/27.
12.	CROWHURST ATTENUATION POND To discuss recent developments regarding the Attenuation pond and to agree actions moving forward.
13.	LOWER WILTING UNLICENSED WASTE To discuss the concerns caused by the removal of the waste deposited at Lower Wilting.
14.	PAVILION AND PLAYGROUND REFURBISHMENT PROJECTS To receive updates from the Playground and Pavilion working groups.
15.	ASSET OF COMMUNITY VALUE To receive a report from the clerk on the progress of the application.
16.	ROTHER LOCAL PLAN To report on the revised draft Local Plan.
17.	COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY) Resolve: To note the updates and agree any associated actions.
18.	CLERK'S REPORT & INFORMATION FOR COUNCILLORS:

	To consider any updates from the clerk including correspondence, information for councillors and future agenda items.
19.	ANY OTHER BUSINESS To note any other items of business not discussed elsewhere.
20.	DATE OF NEXT MEETING: To note that the next meeting of the Parish Council will take place on Monday, 15 th December 2025, at 7.05pm in the Village Hall.